

## Order Form

### Training DVD *Complying with EU competition law*

Offer exclusive to members of the Institut des juristes d'entreprise/Instituut voor bedrijfsjuristen

To order the training DVD *Complying with EU competition law*, please fully complete the order form below to enable your order to be processed.

Company Name		
Mr, Mrs, Ms, Dr, Prof, Other		
First Name		
Last Name		
Job Title		
Address		
Fax		
E-mail		
DVD Language version	Select version	Indicate quantity
English PAL	<input type="radio"/>	_____
English NTSC	<input type="radio"/>	_____
French PAL	<input type="radio"/>	_____
Delivery address if different from above		
Your purchase order number if applicable		
If you are registered for Value Added Tax, please enter your Company Name and VAT no.		

I have read and accept the General Sales Terms & Conditions (mandatory)	<input type="radio"/>
Tick here if you do not wish to receive more information about our competition law-related products and services	<input type="radio"/>

## Order procedures

### Step 1

Please complete the order form above providing us with your contact details, the delivery address and the language and version in which you would like to receive the DVD.

### Step 2

Van Bael & Bellis will issue you with an invoice by e-mail, indicating the amount to be transferred to our bank account.

### Step 3

Upon receipt of invoice, please immediately transfer the appropriate amount to the bank account indicated on the invoice, ensuring that all bank charges are paid by the transferor.

### Step 4

The DVD together with the original invoice in paper form will be shipped to your delivery address immediately upon receipt of your bank transfer in the Van Bael & Bellis bank account.

Description		Unit price
<i>Complying with EU competition Law</i> A practical training tool		<del>€250.00</del>
Special Price - 20% discount		€ 200.00
VAT @ 21% where applicable		€ 42.00
Postage Costs - Registered mail	Belgium	€5.50

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Return by fax to: Van Bael & Bellis  
Ms Gwenda De Pril  
02 640 64 99

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## GENERAL SALES TERMS AND CONDITIONS

**1. DEFINITIONS:** As used herein, the following terms shall have the meanings specified below:

"Seller" means Van Bael & Bellis, acting through its duly authorised representative.

"Buyer" means the individual, corporation, partnership, or sole proprietorship acting through its duly authorised agent, procuring or proposing to procure products under the Purchase Order and these General Sales Terms and Conditions and acting in its commercial or professional capacity.

"Products" means any items the procurement of which is contemplated by the Purchase Order.

"Purchase Order" shall mean the purchase order submitted by the Buyer through the Order Form.

"Order Form" shall mean the Van Bael & Bellis order form.

**2. APPLICATION:** Exclusively the terms and conditions contained herein apply to any resulting Purchase Orders submitted through the Order Form. No changes to these terms and conditions shall be binding unless specifically agreed to, in writing, by the Seller.

**3. PRICE:** Seller shall furnish the Products covered by the Purchase Order in accordance with the prices stated on the Order Form. All prices are in Euro.

**4. TAXES:** In addition to the agreed price, any and all taxes (not including income or excess profit taxes) which may be imposed by any taxing authority, arising from the sale, delivery, or use of the products, for which Seller may be held responsible for collection or payment (either on its own behalf or that of Buyer), shall be paid by Buyer to Seller upon Seller's demand. In lieu thereof, Buyer may provide Seller with an appropriate tax exemption certificate acceptable to the taxing authorities.

**5. INVOICES:** Upon completion of the Purchase Order form Seller shall submit an invoice to Buyer by e-mail. The invoice shall designate the bank account to which payment is to be made. Payment is due and payable immediately upon receipt of the invoice. Payments have to be made in Euro and by bank transfer. Any bank charges shall be borne by the Buyer.

**6. DELIVERY AND SHIPMENT:** The Products will be shipped, together with the original invoice in paper form to the delivery address upon receipt of the full payment in the Seller's bank account as designated in the Invoice. Delivery shall be Ex Works Seller's plant. Seller will select the method of shipment. All products shall be packaged and otherwise prepared in accordance with standard commercial practices for domestic shipment. Upon delivery, all risk of loss or damage shall transfer to Buyer. Delivery costs shall be charged in accordance with the Purchase Order and are payable prior to delivery. All delivery costs shall be borne by the Buyer.

**7. INSPECTION AND ACCEPTANCE:** Buyer may inspect the products after delivery of same by the Seller at Buyer's plant or the place of delivery. If Seller has not received notice of damage within three (3) days after delivery, acceptance will be presumed.

**8. COPYRIGHTS AND TERM OF USE:** Buyer acknowledges and agrees that the Products are protected by copyright, trademark, patent, trade secret, and other proprietary rights and laws, where applicable, of Seller and other third parties. Provided Buyer complies with the term of use set out in this provision, Seller grants Buyer a non-exclusive, non-transferable license to view the Products solely for the Buyer's own professional use. Buyer may not commercially exploit the Products or the underlying data, including without limitation, Buyer may not create derivative works of the Products, use any data mining, robots, or similar data gathering and extraction tools on the Products, frame any portion of the Products, or reprint, copy, modify, translate, port, publish, sublicense, or otherwise duplicate the Products without the prior written consent of Seller. Buyer shall use the Products for legal purposes only and shall not use them in any manner that violates the laws of any jurisdiction. Buyer does not receive any, and Seller and its licensors retain all, ownership rights in the Products. Buyer may not alter or remove any copyright notice or proprietary legend contained in or on the Products. Nothing contained herein shall be construed as granting Buyer a license under any copyright, trademark, patent or other intellectual property right of Seller or any third party, except for the right of use license expressly set forth herein.

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**10. EXCUSABLE DELAYS:** Seller shall not be liable for delay in delivery or failure to manufacture of the Products attributable to causes beyond its control or occasioned without its fault or negligence. If Seller were for any reason be out of stock or to know that there will be a delivery delay, Seller will notify Buyer at the time the Purchase Order is processed.

**11. APPLICABLE LAW:** The Purchase Order shall be construed and all disputes hereunder shall be settled in accordance with the laws of Belgium. Any dispute arising under the Purchase Order shall be subject to the sole jurisdiction of the courts of Brussels, Belgium.

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